



Context

Language used to fill in the form

Project Title

Project Acronym

Project Title in English

Project Start Date (yyyy-mm-dd)

2020-05-01

Project Total Duration (Months)

Project End Date (yyyy-mm-dd)

National Agency of the Applicant Organisation

For further details about the available National Agencies, please consult the following page: https://ec.europa.eu/youth/solidarity-corps/resources-and-contacts_en

Sample



Applicant Organisation

Applicant organisation details

Legal Name
Legal Name (national language)
National ID (if applicable)
Department (if applicable)
Acronym
Address
Country
City
P.O. Box
Postal Code
Telephone
Fax
CEDEX
Website
Email

Legal Representative

Title
Gender
First Name
Family Name
Department
Position
Email
Telephone
Preferred Contact



OLS Contact	
Same address as organisation	No
Address	
Country	
City	
P.O. Box	
Postal Code	
CEDEX	

Contact Person

Title	
Gender	
First Name	
Family Name	
Department	
Position	
Email	
Telephone	
Preferred Contact	
OLS Contact	
Same address as organisation	No
Address	
Country	
City	
P.O. Box	
Postal Code	
CEDEX	



Profile

Type of Organisation

Is your organisation a public body?

Is your organisation a non-profit?

Quality Label

Quality Label Scope

Quality Label Reference

Valid until

Background and experience

Please briefly present the organisation.

Please describe the activities and experience of the organisation in the areas relevant for this application.

Has the organisation participated in a European Union granted project in the 3 years preceding this application?

Sample



Project Description

Please describe the project's aims and activities and how it will contribute to achieving the objectives of the European Solidarity Corps.

Please explain why you want to carry out this project and how you identified the demand for the activities proposed. What are the issues, important societal needs and challenges that you are seeking to address?

What is the expected impact on the participants, participating organisation(s) and target groups?

How will the project benefit the communities in which the activities will take place? What is the expected impact of the project at the local, regional, national, European and/or international levels?

Please select up to three topics addressed by your project

Sample



Participants

Please describe the profile, background and needs of the participants involved and how they have been or will be selected.

Participants with Fewer Opportunities

Will your project involve participants with fewer opportunities as described in the European Solidarity Corps Guide?

Learning Outcomes

Which learning outcomes (i.e. knowledge, skills, attitudes, behaviours) is the participant likely to acquire/improve in each planned activity of your project?

The European Solidarity Corps promotes the use of instruments/certificates like Europass and Youthpass to validate the competences acquired by the participants during their experiences. Will your project make use of such European instruments/certificates?

Are you planning to use any national instrument/certificate?

Sample



Project Activities

Project Activities

In this section, you are requested to enter information on the activities you intend to implement. The budget of your project will be partly generated based on the data provided here.

Complementary Activities

Do you plan to organise complementary activities?

Sample



Project Management and governance

How will you ensure the project is effectively managed (e.g. management of grant, setting up of agreements with participants and partners, monitoring of the activities etc.)? Please provide details on the management and delivery structure for the project, including the number of staff involved and their respective roles and responsibilities.

How did you or will you identify quality work/traineeship placements that are based on employment contracts or traineeship agreements in accordance with the national regulatory framework of the country where the placement is carried out ?

Please describe the other organisations involved in the projects. How did you choose them and, if not already identified, how are you planning to choose them? How will the project meet their needs ?

How do you intend to cooperate and communicate with them ?

How will the practical and logistical matters of each planned activity be addressed (e.g. travel, remuneration of participants, working conditions, social security, insurance, safety and protection of participants, mentoring and support, preparatory meetings with partners etc.) ?

What kind of support will be offered to participants before and after their return? Who will provide such activities and how will you monitor and ensure that this is done?

Sample



Follow-up

Project visibility and dissemination of results

How you will you make your project visible?

Which activities will you carry out in order to share the results of your project? What will be the target groups of your dissemination activities?

Evaluation

Which activities will you carry out in order to assess whether, and to what extent, your project has reached its objectives and results?

Sample



Budget

For further information please consult the European Solidarity Corps Guide for the overview of funding rules.

Organisational Support - Project Management

No. of participants (excluding accompanying persons) 0

Grant per Participant (EUR) 0.00 EUR

Total Organisational Support for Project Management 0.00 EUR

Project Budget Summary

Budget Items

Total Grant Grant (EUR) 0.00 EUR

Budget Summary per Activity Type

Activity Type	Travel (EUR)	Exceptional Costs for Expensive Travel (EUR)	Organisational Support - Activity Costs (EUR)	Inclusion Support (EUR)	Exceptional Costs for Inclusion Support/ Reinforced Mentorship (EUR)	Relocation Allowance (EUR)	Linguistic Support (EUR)	Exceptional Costs (EUR)	Grant (EUR)



Project Summary

Please provide short answers to the following questions to summarise the information you have provided in the rest of the application form. Please use full sentences and clear language. In case your project is accepted, the summary you provided will

What do you want to achieve by implementing the project? What are the objectives of your project? What results and impacts do you expect to achieve?

Please provide a translation of your answer in English.

What activities do you plan to implement? What is the number and profile of the participants involved? What will be participants doing during their activity?

Please provide a translation of your answer in English.

How are you going to manage the project, who will be your partners and how will you effectively cooperate with them?

Please provide a translation of your answer in English.

Summary of Activities and Participants

Activity Type	No. of Activities	No. of Participants	No. of Participants with Fewer Opportunities	No. of Participants with Special Needs	No. of Accompanying Persons
Sample					

Summary of linguistic support

Linguistic Support Type	No. of participants
Total	0



Annexes

The maximum number of all attachments is 10.

Please print the Declaration on Honour, have it signed by the legal representative and attach it.

File Name

File Size (kB)

Please attach any other relevant documents.

File Name

File Size (kB)

Total Size (kB)

0

Sample



Checklist

Before submitting your application form to the National Agency, please make sure that

- It fulfils the eligibility criteria listed in the European Solidarity Corps Guide.
- All relevant fields in the application form have been filled in correctly.
- You have chosen the correct Agency of the country in which your organisation is established.

Currently selected Agency is:

Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the Participant Portal (for more details, see Part D of the European Solidarity Corps Guide - 'Information for applicants').

Data protection notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed in pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate European

For the exact description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form. <https://ec.europa.eu/youth/solidarity-corps>

- I agree with the Data Protection Notice



Submission history

No records found for Submission History

Sample